

**BOARD OF EDUCATION MEETING**  
**AUDUBON HIGH SCHOOL AUDITORIUM**  
**WEDNESDAY, JUNE 7, 2023**  
**6:30 P.M.**  
**AGENDA**

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 6:30 P.M. in the Audubon Junior-Senior High School Auditorium to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2021-2023

\_\_\_ Joseph Miller

\_\_\_ Alison Lipsky

\_\_\_ Lori Cassidy

SY 2022-2024

\_\_\_ James Blumenstein

\_\_\_ Allison Cox

\_\_\_ Andrea Robinson

SY 2023-2025

\_\_\_ Ammie Davis

\_\_\_ Stephen Wilson

\_\_\_ Tara Sullivan-Butrica

SY 2023 Mt. Ephraim Representative

\_\_\_ Nancy Schiavo

III. **Authorizing Executive Session:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

  X   Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

X  Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

\_\_\_\_\_ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X  Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X  Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Motion to move the Board of Education, by Resolution, adjourn into Executive Session from which the general public will be excluded to discuss school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached.

Motion to Approve: \_\_\_\_\_ Second: \_\_\_\_\_

Time: \_\_\_\_\_ Voice Count: \_\_\_\_\_

2. Motion to reconvene the Board of Education, by Resolution.

Motion to Approve: \_\_\_\_\_ Second: \_\_\_\_\_

Time: \_\_\_\_\_ Voice Count: \_\_\_\_\_

**IV. Call Meeting to Order**

**V. Flag Salute**

- VI. Student Representatives to the Board Report:** Noah Brasteter, 12<sup>th</sup> Grade  
Monica Coller, 11<sup>th</sup> Grade

**VII. Board President Announcement(s):**

**VIII. Spotlight Program:**

**THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR MAY 2023:**

**Pre-Kindergarten**

Annarose Griffis

**Kindergarten**

Elliot Kuhlen

**Grade One**

Lillyanna Daidone

**Grade Two**

Xavier Eagan

**Grade Three**

Grady Crothers

**Grade Four**

Lucas Camm

**Grade Five**

Sofia Lopez

**Grade Six**

Amber Pregartner

**Grade Seven**

Allison Szkotak

**Grade Eight**

Bridget Mattson

**Freshman Class**

Breakhna Begum

**Sophomore Class**

Jan Ayala Sanchez

**Junior Class**

Matthew Dickie

**Senior Class**

Kennedy Coleman

**VIII. Recognition of Retirees:**

- Wilma Fitzpatrick, AHS Library Media Specialist 2002-2023, presented by Mr. Jeff Lebb
- Michael Jenkinson, Evening Maintenance Supervisor 1995-2023, presented by Bud Rutter
- Scott LaPayover, AHS Teacher of Comprehensive Health & Physical Education and Athletic Trainer 1986-2023, presented by Mr. Tony Carbone
- Susan Moore, Teacher of Elementary Instrumental Music 2001-2022, presented by Ms. Bonnie Smeltzer
- Margaret Murray, Administrative Assistant 2001-2023, presented by Ms. Noelle Bisinger
- Donna Stack, Teacher of English 2009-2023, presented by Mr. Jeff Lebb
- Eileen Willis, Special Education Teacher 2001-2023, presented by Ms. Noelle Bisinger
- Nancy Wolgamot, HS Teacher of Science 1998-2023, presented by Eric Miller

- IX. District Reports:** Equity in Audubon: A Planned Approach to Enhancing Equity in Our Practices, presented by the Equity Council

**X. Superintendent's Report:**

**XI. Approval of Board Minutes:**

1. Motion to approve the following minutes:

May 3, 2023 Public Session  
May 10, 2023 Public Session  
May 10, 2023 Executive Session  
May 25, 2023 Public Session

Motion to Approve: \_\_\_\_\_ Second: \_\_\_\_\_

**Roll Call**

\_\_\_ Ammie Davis      \_\_\_ Stephen Wilson      \_\_\_ Tara Butrica      \_\_\_ Nancy Schiavo  
\_\_\_ Joseph Miller      \_\_\_ Alison Lipsky      \_\_\_ Lori Cassidy  
\_\_\_ James Blumenstein      \_\_\_ Allison Cox      \_\_\_ Andrea Robinson

**XII. Participation: (Agenda Items Only)**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

**XIII. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Lipsky, Mr. Miller, Mr. Wilson and Alternate: Ms. Robinson**

**Board of Education Goals**

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

1. Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

<b>Policy</b>	<b>Title</b>	<b>New/Revised</b>
P0144	Board Member Orientation and Training	Revised
P2520	Instructional Supplies	Revised
P5308	Student Health Record	Revised
P5310	Health Services	Revised
P6112	Reimbursement of Federal and Other Grant Expenditures	Revised
P6115.04	Federal Funds - Duplication of Benefits	New
P6311	Contracts for Good or Services Funded by Federal Grants	Revised
P7440	School District Security	Revised
P9100	Public Relations	Abolished
P9140	Citizens Advisory Committees	Revised
<b>Regulation</b>	<b>Title</b>	<b>New/Revised</b>
R5308	Student Health Records	Revised
R5310	Health Services	Revised
R6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs	New
R9140	Citizen Advisory Committee (M)	Abolished

Motion to Approve Item(s) 1 through 1: \_\_\_\_\_ Second: \_\_\_\_\_

**Roll Call**

\_\_\_ Ammie Davis                      \_\_\_ Stephen Wilson                      \_\_\_ Tara Butrica                      \_\_\_ Nancy Schiavo  
 \_\_\_ Joseph Miller                      \_\_\_ Alison Lipsky                      \_\_\_ Lori Cassidy  
 \_\_\_ James Blumenstein                      \_\_\_ Allison Cox                      \_\_\_ Andrea Robinson

**XIV. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Ms. Butrica, Ms. Davis, Mr. Miller and Alternate: Mr. Wilson**

**Board of Education Goals**

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2023. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

March Board Secretary’s Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of March 2023. The Cash Reconciliation Report and Secretary’s reports are in agreement for the month of March 2023.

March Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. Motion to approve line item transfers for the month of March 2023.

March Transfers

6. Motion to approve the bills payable list for May 2023 in the amount of \$1,352,650.43 when certified.

May Bill List

7. Motion to acknowledge Safety Drills conducted in the District Schools:

**Audubon Park Preschool**

May 11, 2023	Fire Drill
May 31, 2023	Evacuate Drill

**Haviland Avenue School**

May 15, 2023	Fire Drill
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May 31, 2023

Evacuate Drill

**Mansion Avenue School**

May 30, 2023

Fire Drill

May 31, 2023

Secure Exercise Drill

**Audubon Jr./Sr. High School**

May 12, 2023

Lockdown Drill

May 25, 2023

Fire Drill

- 8. Motion approve the voiding of the following Student Activity outstanding checks due to date issued, and not cashed:

Date	Check Number	Amount
3/2/21	14246	\$1,000.00
3/8/21	14263	\$75.00
4/29/21	14319	\$200.00
5/24/21	14343	\$120.00
6/2/21	14366	\$500.00
6/7/21	14390	\$50.00
6/7/21	14397	\$50.00
6/7/21	14401	\$50.00
5/19/22	14630	\$250.00

- 9. Motion to approve the Residency Support Agreement between Reese Investigations, LLC (Lloyd L. Reese) and the Audubon Board of Education for the 2023-2024 School Year, July 1, 2023 through June 30, 2024 at a per case fee of \$550.00 for up to 8 hours; each approved hour exceeding the case rate will be paid at an hourly rate of \$55.00; mileage based on the IRS 2023 standard mileage rate of \$0.585 per mile; compensation may also include approved accrued expenses (tolls, reports, video) at the recommendation of the Superintendent of Schools.

- 10. Motion to approve Handle with Care Behavior Management System, Inc. to provide physical restraint training to selected staff (14) during the full day in-service on October 9, 2023; at a rate of \$3,000.00.

Handle with Care Contract

- 11. Motion to approve the establishment of Reasonable Rates limitations on requests for independent evaluations for the 2023-2024 School Year.

IEE Rates

- 12. Motion to approve the Stepping Stones Group to provide 1:1 aide services and specialized student support at a rate of \$39.00/hour.

Stepping Stone Contract

- 13. Motion to approve Frontline IEP System training for Child Study Team members and secretaries for initial implementation and professional development; summer hours to include two 3-hour sessions for all CST members (10) to receive Frontline training; 10 people at 6 hours (60 hours total) on July 27, 2023 and October 9, 2023.

Frontline Invoice

14. Motion to approve the schedule of taxes for the 2023-2024 school year to be remitted by the Borough of Audubon and paid accordingly to the Audubon School District.

Date	General Fund	Debt Service	Total
7/28/23	1,090,474.00	25,243.00	1,115,717.00
8/28/23	1,090,300.00	757,299.00	1,847,599.00
9/28/23	1,090,300.00		1,090,300.00
10/28/23	1,090,300.00		1,090,300.00
11/28/23	1,090,300.00		1,090,300.00
12/28/23	1,090,300.00		1,090,300.00
1/28/24	1,090,300.00	639,497.00	1,729,797.00
2/28/24	1,090,300.00	260,847.00	1,351,147.00
3/28/24	1,090,300.00		1,090,300.00
4/28/24	1,090,300.00		1,090,300.00
5/28/24	1,090,300.00		1,090,300.00
6/28/24	1,090,300.00		1,090,300.00
<b>Total</b>	<b>13,083,774.00</b>	<b>1,682,866.00</b>	<b>14,766,660.00</b>

15. Motion to approve the schedule of taxes for the 2023-2024 school year to be remitted by Audubon Park and paid accordingly to the Audubon School District.

Date	General Fund	Debt Service	Total
7/28/23	81,871.00	9,157.00	91,028.00
10/28/23	81,870.00		81,870.00
1/28/24	81,870.00	9,157.00	91,027.00
4/28/24	81,870.00		81,870.00
<b>Total</b>	<b>327,481.00</b>	<b>18,314.00</b>	<b>345,795.00</b>

16. Motion to approve the following resolution:

**Resolution Authorizing the Transfer of Current Year Funds to Maintenance Reserve**

**WHEREAS**, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31 and N.J.S.A. 18A:7F-41(a) permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the **Audubon Board of Education** wishes to deposit current year general fund unanticipated revenue and unexpended line appropriations into a Maintenance Reserve account at year end, and

**WHEREAS**, the **Audubon Board of Education** has determined that up to Five Hundred Thousand Dollars (\$500,000.00) may be available for such purpose of transfer,

**NOW THEREFORE BE IT RESOLVED** by the **Audubon Board of Education** that it hereby authorizes the district's School Business Administrator to make this transfer with all applicable laws and regulations.

17. Motion to approve the following resolution:

**Resolution Authorizing the Transfer of Current Year Funds to Capital Reserve**

**WHEREAS**, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31 and N.J.S.A. 18A:7F-41(a) permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and



**WHEREAS**, the **Audubon Board of Education** wishes to deposit current year general fund unanticipated revenue and unexpended line appropriations into a Capital Reserve account at year end, and

**WHEREAS**, the **Audubon Board of Education** has determined that up to Five Hundred Thousand Dollars (\$500,000.00) may be available for such purpose of transfer,

**NOW THEREFORE BE IT RESOLVED** by the **Audubon Board of Education** that it hereby authorizes the district’s School Business Administrator to make this transfer with all applicable laws and regulations.

- 18. Motion to authorize the Business Administrator to enter into a professional services agreement for testing and inspections services for the 2021 Referendum project with Underwood Engineering Inc. at a fee of \$4,830.00.

Recommendation Letter

- 19. Motion to approve the Lead Testing Program Statement of Assurance for the 2022-2023 school year.

- 20. Motion to approve the School Security Drill Statement of Assurance for the 2022-2023 school year.

School Security Drill Statement of Assurance

- 21. For Board edification:

Pursuant to P.L. 2015, chapter 47 the Audubon Board of Education intends to receive, award or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, and have been in full compliance with all State and Federal regulations; in particular, NJ Title 18A: 18, et. Seq. NJAC Chapter 6A:23A and Federal Procurement Regulations 2CFR Part 200, 317 et. Seq.

SERVICE	CONTRACTOR	STATUS
Board Solicitor	Parker McCay	Renewal
Board Auditor	Inverso and Stewart	Renewal
Architect of Record	Garrison Architects	Renewal
FSA Administrator	AmeriFlex	Renewal
Physician of Record	Dr. James Runfola	Renewal
Physician of Record	Rothman Institute	Renewal
Broker of Record (Liability Insurance)	Hardenbergh Insurance Group	Renewal
Broker of Record (Student Accident Insurance)	Brown and Brown	Renewal

- 22. Motion to rescind the following resolution to withdraw funds from maintenance reserve account:

Withdraw of Maintenance Reserve

WHEREAS, NJSA 6A: 23A – 14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget time or any time during the year for use on required maintenance activities for the school facility as reports in the comprehensive maintenance plan pursuant to N.J.A.C 6A:26A-4.

WHEREAS, the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district’s Maintenance Reserve Account any time during the year by resolution, and

WHEREAS, the Audubon Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into the required maintenance account line in the general fund in the amount of \$ 616,000.00 for the following:

AHS chiller replacement  
Mansion Ave School boiler replacement

WHEREAS, according to 6A:23A-14.2(e), the Audubon Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year end.

NOW THEREFORE BE IT RESOLVED by the Audubon Board of education that it hereby authorizes the district's School Business Administrator to make the necessary transfer consistent with all applicable laws and regulations.

- 23. Motion to approve the transportation of our Athletic Teams to be provided by Collingswood, Haddonfield, Haddon Heights, Haddon Township, and Gateway School Districts on an as needed basis for the 2023 Fall sports season, at the recommendation of the Superintendent of Schools.
- 24. Motion to approve the 2023-2024 Sports Schedules and all activities and transportation associated with these events including but not limited to games, contests, tournaments, meets, matches and team building activities at the recommendation of the Superintendent of Schools.
- 25. Motion to approve Change Order #3 in the decreased amount of (\$75,053.00) to the Dandrea Construction Company contract for deletions a portion of the scope for new replacement wood doors.

Change Order #3

Motion to Approve Item(s) 1 through 25: \_\_\_\_\_ Second: \_\_\_\_\_

**Roll Call**

- \_\_\_ Ammie Davis            \_\_\_ Stephen Wilson            \_\_\_ Tara Butrica            \_\_\_ Nancy Schiavo
- \_\_\_ Joseph Miller            \_\_\_ Alison Lipsky            \_\_\_ Lori Cassidy
- \_\_\_ James Blumenstein            \_\_\_ Allison Cox            \_\_\_ Andrea Robinson

**XV. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Cassidy, Ms. Robinson and Alternate: Ms. Lipsky**

**Board of Education Goals**

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

- 1. Motion to approve the issuance of written decisions affirming the Superintendent's determination in regard to incident(s) reported at the April 19, 2023 meeting of the Board of Education.

Item	School	Incident Report Number	Board Determination
1a	HS	#246469	HIB –Confirmed
1b	HS	#246825	HIB –Unfounded
1c	HS	#246602	HIB –Unfounded

Motion to Approve Item(s) 1 through 1: \_\_\_\_\_ Second: \_\_\_\_\_

**Roll Call**

\_\_\_ Ammie Davis      \_\_\_ Stephen Wilson      \_\_\_ Tara Butrica      \_\_\_ Nancy Schiavo  
 \_\_\_ Joseph Miller      \_\_\_ Alison Lipsky      \_\_\_ Lori Cassidy  
 \_\_\_ James Blumenstein      \_\_\_ Allison Cox      \_\_\_ Andrea Robinson

2. + Student Statistics June 1, 2023

Date	Audubon Preschool	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
6/1/2023	58	236	365	775	27	1,461
5/1/2023	58	236	365	772	27	1,458
6/1/2022	27	246	358	778	21	1,430

3. **Approval of Attendance at Conferences and Workshops for the 2022-2023 School Year**

**WHEREAS**, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the **District's Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE BE IT RESOLVED**, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

**THEREFORE**, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
Deborah Roncace	Employee Leaves of Absence Update, Webinar	June 21, 2023	\$50.00
Denise Bolognese	Employee Leaves of Absence Update, Webinar	June 21, 2023	\$50.00

4. + Motion to approve the following use of facilities requests:

School	Location	Activity	Start/End Date(s)	Time(s)	Contact
AHS	Varsity Baseball Field	Audubon Baseball Boosters Summer Camp	6/20 - 6/22/23	9:00am - 2:00pm	Rich Horan

5. + Motion to approve a request the following staff member(s) for their child(ren) to attend school in the Audubon Public School District for the 2023-2024 school year in accordance with the Audubon Board of Education Policy #5111 – Non-Residents, with the provision the staff member is currently employed by and will be employed by the Audubon Public School District in 2023-2024:

Staff Member ID	School	Grade	Student ID
2187	Jr./Sr. High	7th Grade	TBD
415	Jr./Sr. High	9th Grade	10119
445	Jr./Sr. High	9th Grade	02025
445	Mansion	4th Grade	10479
527	Jr./Sr. High	9th Grade	TBD
527	Jr./Sr. High	11th Grade	11115
574	Jr./Sr. High	11 <sup>th</sup> Grade	10958
614	Haviland	2nd Grade	10951
614	Mansion	5th Grade	10222
850	Mansion	4th Grade	10475
850	Jr./Sr. High	7th Grade	02442
850	Jr./Sr. High	9th Grade	02026
1390	Jr./Sr. High	11 <sup>th</sup> Grade	01116
1400	Mansion	6th Grade	10045

6. Motion to approve membership in the New Jersey State Athletic Association for the 2023-2024 school year. Audubon Agrees to be governed by the Constitution, bylaws, rules and regulations of the NJSIAA, including all rules governing student-athlete eligibility. The cost for the annual dues is \$2,500.00.
7. Motion to approve homebound instruction for the following Audubon Jr./Sr. High School student(s):

STUDENT ID#	DATE
00878	Home instruction effective retroactive to February 1, 2023 through June 16, 2023
10151	Home instruction effective retroactive to May 4, 2023 through June 16, 2023
01081	Home instruction effective retroactive to May 22, 2023 through May 30, 2023
00167	Home instruction effective retroactive to May 22, 2023 through May 30, 2023
01116	Home instruction effective retroactive to May 19, 2023 through June 5, 2023
10795	Home instruction effective retroactive to May 22, 2023 through June 6, 2023

11004	Home instruction effective retroactive to May 23, 2023 through June 1, 2023
00743	Home instruction effective retroactive to May 25, 2023 through June 2, 2023

8. Motion to approve students from Mt. Ephraim School District to visit the Audubon Jr./Sr. High School on June 6, 2023, transportation provided by the Audubon Board of Education at a cost of \$68.00.
9. Motion to approve the following out of district placements for the 2023-2024 school year at the recommendation of Special Services Department:

State ID#	Placement	Tuition \$	ESY \$	Extraordinary Services \$
9253891204	Durand School	65,439.00	13,814.90	45,780.00

10. Motion to approve Gloucester County Special Services School District to provide various professional services per fee schedule for the 2023-2024 school year.

Professional Services Agreement

11. Motion to approve GDA Translations, LLC to provide translation services at Document Translation: \$30-50/page, In-person Interpretation; \$80/hr. (2-hour minimum).

GDA Pricing

Motion to Approve Items 2 through 11: \_\_\_\_\_ Second: \_\_\_\_\_

**Roll Call**

- |                       |                    |                     |                   |
|-----------------------|--------------------|---------------------|-------------------|
| ___ Ammie Davis       | ___ Stephen Wilson | ___ Tara Butrica    | ___ Nancy Schiavo |
| ___ Joseph Miller     | ___ Alison Lipsky  | ___ Lori Cassidy    |                   |
| ___ James Blumenstein | ___ Allison Cox    | ___ Andrea Robinson |                   |

- XVI. HUMAN RESOURCES: Chairperson: Mrs. Davis - Committee Members: Ms. Cassidy, Ms. Cox, Mrs. Schiavo and Alternate: Ms. Butrica**

**Board of Education Goals**

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

1. + Motion to approve the long-term (FTE 0.37) Substitute Cafeteria Aide agreement for Elaine McAndrews at the Mansion Avenue School, effective May 18, 2023 through June 9, 2023 at \$16.27 per hour, no benefits; time worked does not count towards the acquisition of tenure, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools.

2. Motion to approve a request from employee #2194, to take an Unpaid Leave of Absence, effective May 14, 2023 through June 15, 2023.
3. + Motion to revise a request from employee #1100, to invoke the Federal Family Medical Leave Act, effective March 24, 2023 through June 16, 2023:
 

March 24, 2023 through June 16, 2023	Paid Leave (51.5 sick & personal days)
March 24, 2023 through June 16, 2023	Federal FMLA (11 weeks)
4. + Motion to approve a request from employee #1386, to invoke the NJ Family Leave Act, effective August 30, 2023 through November 22, 2023.
 

August 30, 2023 through November 22, 2023	Unpaid Leave
August 30, 2023 through November 22, 2023	Federal FMLA & NJ Family Leave Act
5. Motion to approve a request from employee #1386, to take an Unpaid Leave of Absence, effective November 27, 2023 through January 12, 2024.
6. Motion to revise the long-term (FTE 0.87) General Aide (Hallway/Bathroom Monitor) agreement for Darlene Draves, at the Audubon Jr./Sr. High School effective March 9, 2023 through June 15, 2023 for the 2022-2023 school year at \$17.00 per hour, 29.5 hours per week, no benefits; time worked does not count towards the acquisition of tenure pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
7. Motion to approve the first-year tenure track School Nurse contract for Sara Barry, at the Audubon Jr./Sr. High School effective August 30, 2023 through June 30, 2024 for the 2023-2024 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Education Association at Step 11, MS, FTE 1.0, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
8. Motion to approve the first-year tenure track Teacher of Health and Physical Education contract for Madison Whalen, at the Audubon Jr./Sr. High School effective August 30, 2023 through June 30, 2024 for the 2023-2024 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Education Association at Step 1, BS, FTE 1.0, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
9. Motion to approve the first-year tenure track Teacher of English contract for Nicholas Rienstra at the Audubon Jr./Sr. High School effective August 30, 2023 through June 30, 2024 for the 2023-2024 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Education Association at Step 1, MA, FTE 1.0, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
10. Motion to approve the first-year tenure track Teacher of Special Education contract for Bridget Garrity-Bantle, at the Audubon Jr./Sr. High School effective August 30, 2023 through June 30, 2024 for the 2023-2024 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Education Association at Step 16, BA, FTE 1.0, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
11. Motion to approve the part-time first-year tenure track Special Education Aide agreement for Lauren Stelling, at the Audubon Jr./Sr. High School, effective August 30, 2023 for the 2023-2024 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Education Association at Step 2, FTE 0.87, 29.5 hours per week, pending the completion of all Audubon

Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

12. Motion to approve the part-time first-year tenure track Preschool Self-Contained Aide agreement for Therese Zizak, at the Audubon Park Preschool, effective August 30, 2023 for the 2023-2024 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Education Association at Step 2, FTE 0.87, 29.5 hours per week, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
13. Motion to approve Julie Driscoll, Learning Disabilities Teacher Consultant, to perform summer Child Study Team work including meeting attendance and evaluations at the rate of \$70.00 per hour through executed timesheets, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.
14. + Motion to accept the letter of resignation from Olivia Lavecchio, Special Education Aide at Mansion Avenue School, effective June 30, 2023, at the recommendation of the Superintendent of Schools.
15. + Motion to accept the letter of resignation from Jessica Wells, Instructional Aide at Mansion Avenue School, effective June 30, 2023, at the recommendation of the Superintendent of Schools.
16. + Motion to accept the letter of resignation from Natalie Thorndike, Elementary Teacher at Mansion Avenue School, effective June 30, 2023, at the recommendation of the Superintendent of Schools.
17. + Motion to accept the letter of resignation from Brianna Brown, Special Education aide at Mansion Avenue School, effective June 30, 2023, at the recommendation of the Superintendent of Schools.
18. + Motion to revise the long-term (FTE 1.0) Substitute Elementary Teacher agreement for Victoria Gatlos (Kelly) at Mansion Avenue School, effective August 30, 2023 through November 15, 2023 at \$270.00 per diem, no benefits; time worked does not count towards the acquisition of tenure, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools.
19. + Motion to revise the long-term (FTE 1.0) Substitute Elementary Teacher agreement for Gail Erney, at Haviland Avenue School, retroactive to May 23, 2023 through June 16, 2023 at \$260.00 per diem; no benefits, time worked does not count towards the acquisition of tenure, as recommended by the Superintendent of Schools.
20. Motion to approve the first-year tenure track Teacher of Special Education contract for Kristi Cavanaugh, at the Audubon Jr./Sr. High School effective August 30, 2023 through June 30, 2024 for the 2023-2024 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Education Association at Step 15, BS, FTE 1.0, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
21. Motion to approve Dr. Andrew P. Davis as Superintendent of Schools at a salary of \$180,353.00 effective July 1, 2023 through June 30, 2024.
22. + Motion to revise the re-appointment of the following non-tenured certificated personnel for the 2023-2024 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

<b>2<sup>nd</sup> Year Personnel</b>	<b>Date of Tenure</b>	<b>Degree</b>	<b>Step</b>	<b>FTE</b>
Kristina Jakubowski	9/2/26	BA + 30	3	1.0

23. Motion to revise the re-appointment of the following maintenance/grounds staff for the 2023-2024 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

<b>Name</b>	<b>Months</b>	<b>Position</b>	<b>Step</b>	<b>License(s)</b>	<b>Longevity</b>
Joseph Keyek	12	Maintenance Mechanic	9	\$600.00 Boiler	

24. + Motion to authorize the Board of Education to abolish the position of Mansion Avenue Teacher of 6th Grade in accordance with the recommendation of the Superintendent of Schools.
25. Motion to authorize the Board of Education to create the position of full-time, tenure track, Audubon Junior High School English Language Arts Interventionist in accordance with the recommendation of the Superintendent of Schools.
26. + Motion to approve the voluntary transfer of Susan Amorosi from Mansion Avenue Teacher of 6th Grade to Audubon Junior-Senior High English Language Arts Interventionist for the 2023-2024 school year in accordance with the recommendation of the Superintendent of Schools.
27. + Motion to authorize the Board of Education to abolish the position of Haviland Avenue Special Education Resource Teacher in accordance with the recommendation of the Superintendent of Schools.
28. + Motion to authorize the Board of Education to create the position of full-time, tenure track, Haviland Avenue Self-Contained Preschool Teacher in accordance with the recommendation of the Superintendent of Schools.
29. + Motion to approve the voluntary transfer of Cherie McNellis from Audubon Park Preschool Teacher to Haviland Avenue Self-Contained Preschool Teacher for the 2023-2024 school year in accordance with the recommendation of the Superintendent of Schools.
30. Motion to authorize the Board of Education to create the position of full-time, tenure track, Audubon Junior High School Mathematics Interventionist in accordance with the recommendation of the Superintendent of Schools.
31. Motion to approve the voluntary transfer of Erica Wenzel from Audubon Jr-Sr High teacher of Special Education to Audubon Junior High School Mathematics Interventionist for the 2023-2024 school year in accordance with the recommendation of the Superintendent of Schools.
32. + Motion to approve the following elementary school guidance counselors with duties assigned and pre-approved by the Director of School Counseling for up to 50 hours each of summer work at their individual hourly rate with executed time sheets:
- Cara Novick  
Maria McCutcheon
33. + Motion to approve the district nursing staff members to complete duties as assigned and preapproved by their building principal in coordination with all district nurses for up to 30 hours each at the non-instructional rate of \$30.00 per hour from July 1, 2023 through August 29, 2023 with executed time sheets, at the recommendation of the Superintendent of Schools:

Audubon Park Preschool - TBD  
 Haviland Avenue – Ann Alston  
 Mansion Avenue – Monica Ochal  
 Audubon Junior-Senior High School – Sara Barry



34. + Motion to approve the Audubon 2023 ESY program.

Preschool and Elementary Extended School Year Program:

15 days: July 5 – July 31, 2023, Monday – Thursday, 2 sessions (AM & PM)

35. + Motion to approve the following staff members for the 2023 Special Education Extended School Year Program for classified students, at the recommendation of the Superintendent of Schools:

<b>Position</b>	<b>Name</b>
Preschool Disabled ESY Teacher 15 Days x 3.5 hours/day (\$40/hour)	Linda Rizzo & Grace Morris
Preschool Disabled ESY Classroom Aide 15 days x 3 hours/day at contractual rate	Christine Eagan & Courtney Eckstadt
Elementary Special Ed Teacher (Grades K-1 ESY) one position - 15 days x 3.5 hours/day (\$40/hour)	Alexis Miller
Elementary Special Ed Teacher (Grades 2-3 ESY) one position - 15 days x 3.5 hours/day (\$40/hour)	Stephanie Berenato
Elementary Special Ed Teacher (Grades 4-6 ESY) one position -15 days x 3.5 hours/day (\$40/hour)	Bridget Bialecki
Elementary Classroom Aide – three position 15 days x 3 hours/day at contractual rate	Jenarae Dunne, Ellie Smart, Theresa Murray-Smith
ESY 1:1 Aide (Elementary) – five positions 15 days x 3 hours/day at contractual rate	Ellie Smart, Kaitlyn Armstrong, Jenarae Dunne, Patrice Kilvington
Preschool and/or Elementary Substitute Special Ed Teacher at contractual rate	Dante Acerbo
Preschool and/or Elementary Substitute Aides - two positions at contractual rate	Dianne Geissler, Robyn Quinn, Patrice Kilvington
Speech Language Therapist as needed for IEP based services at per Diem rate	Jenna Casey
Occupational Therapist as needed for IEP based services at per Diem rate	Palak Arora
Physical Therapist as needed for IEP based services at per Diem rate	Patricia Bevelheimer
Reading Interventionist- two positions Up to eight 1-hour sessions (\$40/hour)	Theresa Salamone & Nicole Racite
School Nurse – one position 15 days x 3 hours/day at per diem rate	Monica Ochal (PM session), Ann Rossi- Alston (AM session)
Substitute School Nurse – one position, as needed, (\$40/hour)	Ann Rossi-Alston

36. Motion to approve the following as district substitute teachers, secretaries, and custodians for the 2022-2023 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools.

Samantha Ruoff - Substitute Teacher  
Dillon Prim - Substitute Custodian

37. Motion to approve the following Audubon Junior-Senior High Avenue School extracurricular contracts for the 2023-2024 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

<b>Name</b>	<b>Position/Activity</b>	<b>Contractual Rate</b>
Shawn Clerkin	Summer Band	\$1,569.43
Shawn Clerkin	Marching Band	\$6,347.43
Denise Dacanay	Assistant Band/Front	\$3,008.43
Steve McCormick	Assistant Band/March	\$3,608.43

Alyssa Orapallo	Choral Activities	\$1,635.00 (4/10)
Alyssa Orapallo	Choral Ensemble	\$483.00 (4/10)

38. Motion to approve the following paid fall coaching positions for the 2023-2024 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

Name	Sport/Activity	Position	Contractual Rate
Steve Ireland	Varsity Boys Cross Country	Varsity Coach	\$5,341.00
Adam Cramer	Varsity Girls Cross Country	Varsity Coach	\$5,341.00
Ryan Boland	Coed Junior High Cross Country	Coach	\$2,638.00
Patrice Kilvington	Varsity Field Hockey	Varsity Coach	\$7,250.00
Lauren Cox	Varsity Field Hockey	JV Coach	\$4,719.00
TBD	Freshman Field Hockey	Coach	\$2,090.00
Denise Allman	Middle School Field Hockey	Coach	\$3,551.00
Dan Reed	Varsity Football	Varsity Coach	\$9,053.00
John Walsh	Varsity Football	Assistant Coach	\$6,038.00
Daniel Cosenza	Varsity Football	Assistant Coach	\$6,038.00
Andrew Haubois	Varsity Football	Assistant Coach	\$6,038.00
Keith Allen	Varsity Football	Assistant Coach	\$6,038.00
Rob Cannaday	Freshman Football	Coach	\$2,908.00
Mike Tomasetti	Varsity Boys' Soccer	Varsity Coach	\$7,250.00
Andria Morrison	Varsity Boys' Soccer	Assistant Coach	\$4,719.00
Jacob Ciurlino	JV Boys' Soccer	JV Coach	\$4,719.00
Kevin McRory	7/8 Boys' Soccer	7/8 Coach	\$2,050.00
Bill Scully	Varsity Girls' Soccer	Varsity Coach	\$7,250.00
Bridget Garrity-Bantle	Varsity Girls' Soccer	Assistant Coach	\$4,719.00
Bailie Rizzo	JV Girls' Soccer	JV Coach	\$4,719.00
Danielle Reich	Middle School Girls' Soccer	Coach	\$2,050.00
Dave Niglio	Varsity Girls' Tennis	Varsity Coach	\$6,115.00
Paul Frantz	Varsity Girls' Tennis	Assistant Varsity Coach	\$4,035.00
TBD	Junior High Intramural Coed Tennis	Junior High School Coach	\$1,860.00
Patrice Kilvington	Elementary Field Hockey	Elementary Coach	\$1,496.00
Amanda Brown	Fall Assistant Athletic Director	Assistant	\$2,942.32
Dan Carter	Fall Assistant Athletic Trainer	Assistant Athletic Trainer	\$2,461.00
Patrick Moran	Flag Football	Coach	\$1,187.00
TBD	Weight Training Fall	Instructor	\$977.40 (2/5 Stipend)
Christopher Harris	Weight Training Fall	Instructor	\$1,466.10 (3/5 Stipend)
Dan Reed	Weight Training Summer	Instructor	\$2,443.50
Stephanie Davidson	Varsity Cheerleading	Varsity Coach	\$4,092.00
Jennifer Larson	Assistant Cheerleading	Assistant Coach	\$3,037.00

39. Motion to approve the following staff members and any paid employee to serve as ticket takers for the 2023-2024 fall sports season at a rate of \$40.00 per home event in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association, at the recommendation of the Superintendent of Schools.

Dawn Bentley  
 Melani Borodziuk  
 Kelly Burns  
 Stacy Caltagirone  
 Dan Carter  
 Andi Collazzo  
 Luke Collazzo  
 Caitlyn Coombs  
 Adam Cramer

Angela DeFilippo  
 Joe Furlong  
 Debbie Horan  
 Steve Ireland  
 Patrice Kilvington  
 Krista Little  
 Lillian Mierkowski  
 Pat Moran  
 Danielle Reich

Thea Ricci  
 Linda Rizzo  
 Nancy Scully  
 Barbara Swain  
 Chris Sylvester  
 Mike Tomasetti  
 Johanna Urban  
 Emily Warren

40. Motion to approve to approve football personnel for the 2023-2024 in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association, three per home game, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

Name	Position	Contractual Rate
Nick Lominica	Football Chain Crew	\$40 per home event
George Mierkowski	Football Chain Crew	\$40 per home event
Christopher O'Brien	Football Chain Crew	\$40 per home event
Austin Rampolia	Football Chain Crew	\$40 per home event
Carmine Rampolla	Football Chain Crew	\$40 per home event
Todd Vanrell	Football Chain Crew	\$40 per home event
Sam Santore	Football Field Set-Up	\$40 per home event
Kevin Quirk	Football Announcer	\$40 per home event
Dan Wilkins	Football Announcer	\$40 per home event
Sam Santore	Football Video Operator	\$800.00 per season

41. Motion to approve the following volunteer (un-paid) fall coaching positions for the 2023-2024 fall sports season pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools:

Name	Sport/Activity	Position
Kieren Boland	Cross Country	Assistant Coach
Anthony Pugliese	Cross Country	Assistant Coach
Andrew Barnhardt	Cross Country	Assistant Coach
Keighley Kilvington-Calderone	Field Hockey	Assistant Coach
Claire Czerski	Field Hockey	Assistant Coach
Thea Ricci	Field Hockey	Assistant Coach
Richard McManis	Football	Assistant Coach
Ryan Knaul	Football	Assistant Coach
Sam Santore	Football	Assistant Coach
Luca Rupertus	Football	Assistant Coach
John Marlin	Boys Soccer	Assistant Coach

42. Motion to approve the following Student Maintenance Assistants (General Maintenance &/or Painting) as summer workers at the hourly rate of \$14.50 (excluding lunch) for 6.0 hours per day, Monday through Thursday, from June 3, 2023 through August 29, 2023 with executed time sheets at the recommendation of the Superintendent of Schools:

- |                       |                     |
|-----------------------|---------------------|
| 1. Daniele Brown      | 7. Hunter Lowe      |
| 2. Aiden Depietropolo | 8. Connor Metzinger |
| 3. Matthew Dickie     | 9. Sophia Munn      |
| 4. Peyton Erwin       | 10. Connor Payne    |
| 5. Sherlyn Hernandez  | 11. Lucas Stinger   |
| 6. Ava Juliano        | 12. Lermaine White  |

43. + Motion to approve the following staff members as RTI Coordinators for the 2023-2024 school year:

School	Name	FTE	Stipend
Mansion Avenue	Lisa McGilloway	1.0	\$2,599.43
Haviland Avenue	Alycia Colucci	0.5	\$1,299.72
Haviland Avenue	Francine Bechtel	0.5	\$1,299.72

44. + Motion to approve Lisa McGilloway for summer hours not to exceed 50 hours at the negotiated rate (\$30/hour) in preparation for building level Response to Intervention (RTI) planning including but not limited to cycle planning for all meetings, research, training preparation, academic support, and scheduling preparation for the 2023-2024 school year, at the recommendation of the Superintendent of Schools.

45. + Motion to approve Alycia Colucci for summer hours not to exceed 25 hours at the negotiated rate (\$30/hour) in preparation for building level Response to Intervention (RTI) planning including but not limited to cycle planning for all meetings, research, training preparations, academic support, and scheduling preparation for the 2023-2024 school year, at the recommendation of the Superintendent of Schools.

44. + Motion to approve Francine Bechtel for summer hours not to exceed 25 hours at the negotiated rate (\$30/hour) in preparation for building level Response to Intervention (RTI) planning including but not limited to cycle planning for all meetings, research, training preparations, academic support, and scheduling preparation for the 2023-2024 school year, at the recommendation of the Superintendent of Schools.

47. Motion to approve the 2023 summer curriculum revisions to be compensated based on the negotiated rate (\$400.00 per curriculum revision) between the Audubon Education Association and the Audubon Board of Education for the following staff members:

Social Studies	Science	Instrumental Music Grades 3-6
Brad Rehn	Jen Beebe	Sierra Keyes
Alycia Colucci	Kelly Angelone	
Jen Beebe	Blake Zetusky	
Shelly Chester	Brad Rehn	
Kelly Angelone	Shelly Chester	
Blake Zetusky		
Elizabeth McCurdy		

48. + Motion to approve the following Pacing Guide committee members to be compensated for up to 12 hours at the negotiated rate (\$30.00 per hour) between the Audubon Education Association and the Audubon Board of Education with executed time sheets, as recommended by the Superintendent of Schools:

- a. Colleen McFetridge
- b. Sierra Keyes
- c. Brad Rehn
- d. Alycia Colucci
- e. Kelly Angelone
- f. Maddy Meehan
- g. Jen Beebe
- h. Becky Gilbert
- i. Shelley Chester
- j. Jessican Barrigan
- k. Blake Zetusky
- l. Elizabeth McCurdy
- m. Kelly Miller
- n. Denise Allman
- o. Virginia Tappin

49. + Motion to approve the following RTI/WIN committee members to be compensated for up to 12 hours at the negotiated rate (\$30.00 per hour) between the Audubon Education Association and the Audubon Board of Education with executed time sheets, as recommended by the Superintendent of Schools:

- a. Colleen McFetridge
- b. Maddy Meehan

- c. Kelly Angelone
- d. Jen Beebe
- e. Shelley Chester
- f. Joanne McCarty

- g. Blake Zetusky
- h. Brittany Green
- i. Gwen Klaus

50. + Motion to approve the following ELA Instructional Framework committee members to be compensated for up to 12 hours at the negotiated rate (\$30.00 per hour) between the Audubon Education Association and the Audubon Board of Education with executed time sheets, as recommended by the Superintendent of Schools:

- a. Nicole Racite
- b. Christine Brady
- c. Lisa McGilloway
- d. Colleenn McFetridge
- e. Alycia Colucci
- f. Jen Beebe
- g. Shelly Chester
- h. Kelly Angelone
- i. Blake Zetusky
- j. Elizabeth McCurdy
- k. Kelly Miller

51. + Motion to approve the following staff member to provide six hours of new teacher support and mentoring for the 2023-2024 school, year, at the non-instructional contractual rate of (\$30/hour) for a total of \$180.00 per staff member, at the recommendation of the Superintendent of Schools.

New Teacher	School/Subject	Mentor
Sara Barry	AHS - School Nurse	Monica Ochal
Bridget Garrity-Bantle	AHS - Teacher	Larae Drinkhouse

52. Motion to approve the following mentors for the 2023-2024 school year; the novice teacher will compensate the mentor as per state regulations, at the recommendation of the Superintendent of Schools.

Novice Teacher	School	Mentor	Date
Madison Whalen	Audubon High School	Thea Ricci	8/30/23 - 6/15/24

53. Motion to approve the following two (2) Audubon Preschool and Haviland Avenue Threat Assessment Team members to be compensated for up to 14 hours (12 monthly meetings and 2 practice and/or table top threat assessments for 1 hour each) for the 2023-24 school year at the negotiated rate of \$30 per hour as per the agreement between the Audubon Board of Education and the Audubon Education Association with executed time sheets as recommended by the Superintendent of Schools. Total compensation per member and for the team not to exceed \$420.00 and \$1,260.00 respectively, at the recommendation of the Superintendent of Schools:

- 1. Maria McCutcheon, School Counselor
- 2. Nancy Scully, School Psychologist  
Barbara Ledyard, Principal (unpaid)  
Eric Miller, AHS AP & School Safety Specialist (unpaid)  
Mike Chisholm, Director of Technology (unpaid)

54. Motion to approve the following Mansion Avenue Threat Assessment Team members to be compensated for up to 14 hours (12 monthly meetings and 2 practice and/or table top threat assessments for 1 hour each) for the 2023-24 school year at the negotiated rate of \$30 per hour as per the agreement between the Audubon Board of Education and the Audubon Education Association with executed time sheets as recommended by the Superintendent of Schools. Total compensation per member and for the team not to exceed \$420.00 and \$1,260.00 respectively at the recommendation of the Superintendent of Schools:

- 1. Cara Novick, School Counselor

- 2. TBD  
Bonnie Smeltzer, Principal (unpaid)  
Eric Miller, AHS AP & School Safety Specialist (unpaid)  
Mike Chisholm, Director of Technology (unpaid)

55. Motion to approve the following four (4) Audubon Jr-Sr High School Threat Assessment Team members to be compensated for up to 16 hours (12 monthly meetings and 4 practice and/or table top threat assessments for 1 hour each) for the 2023-24 school year at the negotiated rate of \$30 per hour as per the agreement between the Audubon Board of Education and the Audubon Education Association with executed time sheets as recommended by the Superintendent of Schools. Total compensation per member and for the team not to exceed \$480.00 and \$2,400.00 respectively, at the recommendation of the Superintendent of Schools:

- 1. Jillian Matysik, School Psychologist
- 2. Erin Kabo, Mental Health Assistance Counselor
- 3. Dan Carter, Teacher of Industrial Arts
- 4. John Walsh, Teacher of Special Education  
Jeffrey Lebb, Principal (unpaid)  
Eric Miller, AHS AP & School Safety Specialist (unpaid)  
Mike Chisholm, Director of Technology (unpaid)

56. Motion to approve an attendance make up proctor, Kate Lin, to supervise attendance make up time at the non-instructional rate (\$30/hour) for up to 20 hours throughout July and August 2023, at the recommendation of the Superintendent of Schools.

57. + Motion to approve the following staff members as Summer Bridge Program Instructors supported through ESEA and Title I funds effective July 10, 2023 through August 3, 2023; up to 48 hours at the instructional rate of \$40.00 per hour; up to 16 hours at the non-instructional rate of \$30.00 per hour; up to 4 hours @ non-instructional rate \$30.00 per hour for packing classroom; up to 6 hours @ non-instructional rate of \$30.00 per hour for pre-planning & debrief, total per person allocation not to exceed \$2,700.00, at the recommendation of the Superintendent of Schools.

Position	Name
Teacher	Nicole Racite
Teacher	Carl Ellinwood
Teacher	Shannon Horan
Teacher	Kelly Angelone
Teacher	Eunice Englehart
Teacher	Gwendolyn Klaus
Teacher	Kristina Jakubowski
Teacher	Kristina Miller
Teacher	Becky Gilbert
Counselor	Maria McCutcheon
Counselor	Rachel Simonetti
Teacher	Christine Brady
Teacher	Zack Bentley

58. + Motion to approve the following student from Widener University for an Internship (Master's Program for School Counseling, at the recommendation of the Superintendent of Schools.

Student	Grade/Subject	Dates	Cooperating Teacher
Jessica Wells	School Counseling	September, 2023 - May 2024 400 hours total	Cara Novick

59. Motion to approve the following overload for the Audubon Jr. /Sr. High School for the 2022-2023 school year (May 8, 2023 - June 16, 2023), at the recommendation of the Superintendent of Schools.

Name	Position	Partial/Full	Salary
Erica Wenzel	Teacher of Mathematics	Partial	\$560.00

- 60 +. Motion to rescind the following staff member to provide six hours of new teacher support and mentoring for the 2022-2023 school, year, at the non-instructional contractual rate of (\$30/hour) for a total of \$180.00 per staff member, at the recommendation of the Superintendent of Schools.

New Teacher	School/Subject	Mentor
Stephanie Berenato	Special Education Teacher Mansion Avenue School	Terri Salamone

61. **Motion to approve the following Resolution Recognizing Wilma Fitzpatrick, School Library Media Specialist.**

**WHEREAS, WILMA FITZPATRICK** has served twenty-one (21) years as a School Library Media Specialist in the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the children of Audubon, the Audubon Board of Education, and to the community of Audubon; and

**WHEREAS,** she has constantly striven for professional growth, for enrichment of students and staff, and the betterment of the school system since 2002; and

**WHEREAS, WILMA FITZPATRICK** has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

**THEREFORE, BE IT RESOLVED** that on the occasion of her retirement June 30, 2023, the Board of Education of the Borough of Audubon, hereby expresses to **WILMA FITZPATRICK**, thanks and appreciation for her many years of dedicated service to the youth of Audubon, and sincerely wishes her many happy and healthy years of retirement; and

**BE IT FURTHER RESOLVED** that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. **Wilma Fitzpatrick**.

62. **Motion to approve the following Resolution Recognizing Margaret Murray, Secretary to the Supervisor of Special Education Services.**

**WHEREAS, MARGARET MURRAY** has served twenty-two (22) years as a Secretary in the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the faculty, staff, and students of Audubon, the Audubon Board of Education, and to the community of Audubon; and

**WHEREAS,** she has rendered dedicated service to the public-school students and to the community of Audubon since 2001; and

**WHEREAS, MARGARET MURRAY** in her years of service to the Audubon Public School District has shown dedication in performing secretarial and clerical responsibilities necessary for an efficient and effective school office that assisted the Supervisor of Special Education Services and school staff in the performance of responsibilities so that a safe learning environment and effective instruction were provided to all students to ensure that all students met or exceeded the New Jersey Student Learning Standards.

**THEREFORE, BE IT RESOLVED** that on the occasion of her retirement, April 1, 2023, the Board of Education of the Borough of Audubon, hereby expresses to **MARGARET MURRAY**, thanks and appreciation for her many years of dedicated service to the community of Audubon, and sincerely wishes her many happy and healthy years of retirement; and

**BE IT FURTHER RESOLVED** that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. Margaret Murray..

63. **Motion to approve the following Resolution Recognizing Michael Jenkinson, Maintenance Department Evening Supervisor.**

**WHEREAS, MICHAEL JENKINSON** has served twenty-eight (28) years as a custodial and maintenance staff member in the Audubon Public School District, and during that time has performed his duties in a manner which has been beneficial to the faculty, staff, and students of Audubon, the Audubon Board of Education, and to the community of Audubon; and

**WHEREAS,** he has rendered dedicated service to the public-school students and to the community of Audubon since 1995; and

**WHEREAS, MICHAEL JENKINSON** in his years of service to the Audubon Public School District has shown dedication to maintaining the district's buildings, grounds, machinery, equipment, and furnishing in a condition of operating excellence, cleanliness, and safety to so that maximum effectiveness and efficiency were realized for educational, recreational, and community use.

**THEREFORE, BE IT RESOLVED** that on the occasion of his retirement, March 31, 2023, the Board of Education of the Borough of Audubon, hereby expresses to **MICHAEL JENKINSON**, thanks and appreciation for his many years of dedicated service to the community of Audubon, and sincerely wishes him many happy and healthy years of retirement; and

**BE IT FURTHER RESOLVED** that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Mr. Michael Jenkinson.

64. **Motion to approve the following Resolution Recognizing Nancy Wolgamot, Teacher of Science at the Audubon Jr./Sr. High School.**

**WHEREAS, NANCY WOLGAMOT** has served twenty-five (25) years as a teacher in the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the children of Audubon, the Audubon Board of Education, and to the community of Audubon; and

**WHEREAS,** she has constantly striven for professional growth, for enrichment of students and staff, and the betterment of the school system since 1998; and

**WHEREAS, NANCY WOLGAMOT** has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

**THEREFORE, BE IT RESOLVED** that on the occasion of her retirement June 30, 2023, the Board of Education of the Borough of Audubon, hereby expresses to **NANCY WOLGAMOT**, thanks and appreciation for her many years of dedicated service to the youth of Audubon, and sincerely wishes her many happy and healthy years of retirement; and

**BE IT FURTHER RESOLVED** that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. **Nancy Wolgamot**.

65. **Motion to approve the following Resolution Recognizing Scott LaPayover, Health and Physical Education Teacher at the Audubon Jr./Sr. High School.**

**WHEREAS, SCOTT LAPAYOVER** has served thirty-seven (37) years as a teacher in the Audubon Public School District, and during that time has performed his duties in a manner which has been beneficial to the children of Audubon, the Audubon Board of Education, and to the community of Audubon; and

**WHEREAS,** he has constantly striven for professional growth, for enrichment of students and staff, and the betterment of the school system since 1986; and

**WHEREAS, SCOTT LAPAYOVER** has given of his time and talents, and has worked



effectively with hundreds of students during his tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

**THEREFORE, BE IT RESOLVED** that on the occasion of his retirement June 30, 2023, the Board of Education of the Borough of Audubon, hereby expresses to **SCOTT LAPAYOVER**, thanks and appreciation for his many years of dedicated service to the youth of Audubon, and sincerely wishes him many happy and healthy years of retirement; and

**BE IT FURTHER RESOLVED** that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Mr. **Scott LaPayover**.

66. **Motion to approve the following Resolution Recognizing Susan Moore, Elementary Instrumental Music Teacher at Mansion Avenue School.**

**WHEREAS, SUSAN MOORE** has served twenty-one (21) years as a teacher in the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the children of Audubon, the Audubon Board of Education, and to the community of Audubon; and

**WHEREAS**, she has constantly striven for professional growth, for enrichment of students and staff, and the betterment of the school system since 2001; and

**WHEREAS, SUSAN MOORE** has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

**THEREFORE, BE IT RESOLVED** that on the occasion of her retirement January 1, 2023, the Board of Education of the Borough of Audubon, hereby expresses to **SUSAN MOORE**, thanks and appreciation for her many years of dedicated service to the youth of Audubon, and sincerely wishes her many happy and healthy years of retirement; and

**BE IT FURTHER RESOLVED** that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. **Susan Moore**.

67. **Motion to approve the following Resolution Recognizing EILEEN WILLIS, Special Education Teacher at the Audubon Jr./Sr. High School.**

**WHEREAS, EILEEN WILLIS** has served twenty-two (22) years as a teacher in the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the children of Audubon, the Audubon Board of Education, and to the community of Audubon; and

**WHEREAS**, she has constantly striven for professional growth, for enrichment of students and staff, and the betterment of the school system since 2001; and

**WHEREAS, EILEEN WILLIS** has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

**THEREFORE, BE IT RESOLVED** that on the occasion of her retirement June 30, 2023, the Board of Education of the Borough of Audubon, hereby expresses to **EILEEN WILLIS**, thanks and appreciation for her many years of dedicated service to the youth of Audubon, and sincerely wishes her many happy and healthy years of retirement; and

**BE IT FURTHER RESOLVED** that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. **Eileen Willis**.

68. **Motion to approve the following Resolution Recognizing Donna Stack, English Teacher at the Audubon Jr./Sr. High School.**

**WHEREAS, DONNA STACK** has served twenty-four (24) years as a teacher in the Audubon Public School District, and during that time has performed her duties in a manner which has been beneficial to the children of Audubon, the Audubon Board of Education, and to the community of Audubon; and

**WHEREAS**, she has constantly striven for professional growth, for enrichment of students and staff, and the betterment of the school system since 2009; and

**WHEREAS, DONNA STACK** has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

**THEREFORE, BE IT RESOLVED** that on the occasion of her retirement June 30, 2023, the Board of Education of the Borough of Audubon, hereby expresses to **DONNA STACK**, thanks and appreciation for her many years of dedicated service to the youth of Audubon, and sincerely wishes her many happy and healthy years of retirement; and

**BE IT FURTHER RESOLVED** that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Ms. **Donna Stack**.

Motion to Approve Items 1 through 68: \_\_\_\_\_ Second: \_\_\_\_\_

**Roll Call**

\_\_\_ Ammie Davis      \_\_\_ Stephen Wilson      \_\_\_ Tara Butrica      \_\_\_ Nancy Schiavo  
\_\_\_ Joseph Miller      \_\_\_ Alison Lipsky      \_\_\_ Lori Cassidy  
\_\_\_ James Blumenstein      \_\_\_ Allison Cox      \_\_\_ Andrea Robinson

**XVII. REPORTS:**

**XVIII. HIB District Report**

June 2023	BULLYING INCIDENTS REPORT		
SCHOOL	Confirmed HIB	Non-HIB	Total
AHS	0	248076, 248219, 248390	3
MAS	248201	248795	2
HAS	0	0	0
APPS	0	0	0

**XIX. Special Program Representatives:**

- A. CCESC Rep. Rotation: **Joseph Miller**
- B. CCSBA Rep. Rotation: **Ammie Davis**
- C. Audubon Education Foundation: **Lori Cassidy**
- D. Audubon Board of Education Community Outreach: **Andrea Robinson**
- E. Audubon/Mt. Ephraim Ad-Hoc:
- F. Board Member Orientation Committee:

**XX. Board Member Comments**

**XXI. Public Participation: (Open Discussion)**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

**XXII. Executive Session**

- 1. Motion to move the Board of Education, by Resolution, adjourn into Executive Session from which the general public will be excluded to discuss school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. Action **may/may** not be taken.

Motion to Approve: \_\_\_\_\_ Second: \_\_\_\_\_

Time: \_\_\_\_\_ Voice Count: \_\_\_\_\_

- 2. Motion to reconvene the Board of Education, by Resolution.

Motion to Approve: \_\_\_\_\_ Second: \_\_\_\_\_

Time: \_\_\_\_\_ Voice Count: \_\_\_\_\_

**XXIII. ADJOURNMENT**

- 1. The next regular meeting of the Board of Education is scheduled for Wednesday, July 19, 2023 at 6:30 pm in the Audubon Junior-Senior High School Auditorium.
- 2. Motion to adjourn meeting at approximately \_\_\_\_\_ pm.

Motion to Approve: \_\_\_\_\_ Second: \_\_\_\_\_

**Roll Call**

\_\_\_ Ammie Davis      \_\_\_ Stephen Wilson      \_\_\_ Tara Butrica      \_\_\_ Nancy Schiavo  
\_\_\_ Joseph Miller      \_\_\_ Alison Lipsky      \_\_\_ Lori Cassidy  
\_\_\_ James Blumenstein      \_\_\_ Allison Cox      \_\_\_ Andrea Robinson

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*